

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

June 19, 2008

The Mississippi Department of Information Technology Services Board met in the 4th floor Class Room of the Robert G. Clark, Jr. Building, 301 North Lamar Street, Jackson, Mississippi 39201, on Thursday, June 19, 2008, at 1:30 P.M.

Members Present:

Derek Gibbs, Chairman

Cecil Watkins, Vice-Chairman

John Hairston

Thomas A. Wicker

Members Not Present:

Steve Adamec

Staff Members Present:

David L. Litchliter, Executive Director

Martha Pemberton, ISS Division Director

Karen Newman, Education Services Division Director

Claude Johnson, Strategic Services Division Director

Mitchell Bounds, Data Services Division Director

Michele Blocker, Internal Services Division Director

David Johnson, Accounting Manager

Roger Graves, Telecomm Services Division Director

Donna Nead Rogers, Special Assistant Attorney General

Tina Wilkins, ISS Technology Consultant

Bill Roach, ISS Technology Consultant

Jane Woosley, ISS Technology Consultant

Teresa Washington, ISS Technology Consultant

Ravaughn Robinson, ISS Technology Consultant

Caren Brister, Strategic Services Division

Deb Breazeale, Strategic Services Division

Others Present:

David Fowler, University of Mississippi Medical Center

Kathy Gates, University of Mississippi

Jody Rigby, Mississippi Department of Public Safety

James Smith, Mississippi Department of Public Safety

Michael Mazzu, L-1/Viisage

Scott Cook, AT&T

Agenda Item No. 1: Derek Gibbs called the meeting to order and directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on May 15, 2008.

On motion by Tom Wicker and second by Cecil Watkins that the minutes of the May 15, 2008 meeting be approved:

Motion carried; unanimously.

Agenda Item No. 2: David Fowler, Director of Academic Information Systems, University of

Mississippi Medical Center, and Kathy Gates, Chief Information Officer, University of Mississippi, presented Project No. 37763 requesting approval of an exemption for the **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)** to request proposals for the acquisition of equipment and services to implement a student services system for all academic services and procedures in collaboration with the University of Mississippi Oxford Campus. The staffs of ITS and UMMC jointly recommend approval of the exemption request at a total estimated 5-year lifecycle cost of \$5,771,354.70. UMMC will solicit proposals in accordance with all statutory requirements for such acquisitions.

On motion by Cecil Watkins and second by John Hairston that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 3: Teresa Washington presented the recommendation for RFP No. 3420-37676 for a Change Order to the Software Turnkey Agreement with Viisage Technology, Inc., to deploy 51 additional Drivers License workstations, and renew the current Agreement for 3 1/2 years for the **MISSISSIPPI DEPARTMENT OF PUBLIC SAFETY (MDPS)**. The staffs of ITS and MDPS jointly recommend approval of this Change Order request in the amount of \$5,966,250.00, based on an estimated production of 750,000 documents per year from the digitized driver licensing system. The cost per document will increase from \$1.99 to \$2.17 beginning January 1, 2009. With this Change Order, the revised total lifecycle cost of this project is \$17,911,127.00.

On motion by John Hairston and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

The Board acknowledged Agenda Item No. 4 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

On motion by John Hairston and second by Tom Wicker, that Cecil Watkins be named ITS Board Chairman for one year effective July 1, 2008, and Tom Wicker be named ITS Board Vice-Chairman for one year effective July 1, 2008.

Motion carried; unanimously.

On motion by Tom Wicker and second by Cecil Watkins that the following per diem and expenses be approved:

Derek Gibbs - per diem and expenses for 1 day;

Board Meeting, June 19, 2008.

John Hairston - per diem and expenses for 1 day;

Board Meeting, June 19, 2008.

Cecil Watkins - per diem and expenses for 1 day;

Board Meeting, June 19, 2008.

Thomas A. Wicker - per diem and expenses for 1 day;

Board Meeting, June 19, 2008.

Motion carried; unanimously.

There being no further business, the meeting was adjourned.

A handwritten signature in black ink, appearing to read 'Derek Gibbs', written over a horizontal line.

Derek Gibbs, Chairman

A handwritten signature in black ink, appearing to read 'Cecil Watkins', written over a horizontal line.

Cecil Watkins, Vice-Chairman